



ACT Community Partnerships Graduate Assistant

Overview of Position

Appalachian & the Community Together (ACT) is Appalachian State University's clearinghouse for community service, service-learning, and community-based research opportunities within the NC High Country area, as well as across the state, nation, and world. Our mission is to cultivate responsible citizens through education and action. We offer diverse opportunities to develop **students** as leaders through experiential learning, to collaborate with **faculty** to integrate civic engagement within curriculum, and to engage **community partners** as co-educators and provide connection to university resources.

ACT is supported by both Divisions of Student Affairs and Academic Affairs, and is a proud member of North Carolina Campus Compact, a statewide coalition of colleges/universities dedicated to community service, service-learning, and civic engagement initiatives. The Civic Engagement program is a unit within Appalachian's University College. University College consists of the university's integrated general education curriculum, academic support services, residential learning communities, interdisciplinary degree programs, and co-curricular programming all designed to support the work of students both inside and outside of the classroom.

The community partnerships foundation of the ACT program engages local non-profit partners as co-educators for our students and offers capacity building support in the way of professional development and networking opportunities. This position will work with both students and non-profit partners to help build a bridge between campus and community.

Responsibilities

Reports to: Associate Director for ACT

- Coordinate the ACT Board Fellows program, including assisting with recruitment, selection, and coordination of the student Board Fellows cohort and community partner Mentors, as well as planning and facilitating a semester long seminar.
- Support community partners through outreach, including frequent communication, community partner visit coordination, volunteer database training, and social media planning and implementation.
- Assist in the development and coordination of workshops for community partners, faculty, and staff; specifically Local Issues Coffee Hour.
- Advise/co-coordinate 1 major ACT event, such as Dance Marathon, MLK Challenge, Hunger & Homelessness Awareness Week, etc.
- Assist with and attend all major ACT-sponsored events during the day(s) of the event.
- Opportunity for additional projects/learning opportunities as interest is expressed by GA.
- Additional responsibilities as assigned.

Compensation

The ACT Community Partnerships Graduate Assistant earns \$9,000 per academic year for 20 hours per week, \$400 professional development funds.

For more information, please contact Kate Johnson, ACT Associate Director, Department of Student Engagement & Leadership at johnsonka1@appstate.edu or (828) 262-2545.