

Academic Services for Student Athletes (ASA) Graduate Assistants

Graduate Assistants support the daily operations of ASA's learning services. Graduate Assistants will meet regularly with a caseload of student-athletes who have been identified as needing individualized academic support. During weekly academic meetings, Graduate Assistants will work with students to develop skills for academic success (ie. time management, organization, test-taking/study strategies, motivation tips). Additionally, Graduate Assistants will monitor the academic progress of their caseload, and work with Learning Specialists and Advisors to implement an individualized academic plan based on student need.

In addition to weekly academic meetings, Graduate Assistants will support students during study halls and team grade check-ins.

This position is 20 hours per week. Some evening and weekend work is required.

Responsibilities:

- Facilitate student-athlete academic success
- Help students use course syllabi, AsU Learn, and other resources to understand academic responsibilities
- Developing students' planning strategies through prioritization and organization (i.e., creating weekly to-do lists and study/homework plans)
- Communicate student concerns and/or struggles to academic advisors and learning specialists
- Check and record student grades bi-weekly
- Implement academic success plans developed by advisors and learning specialists
- Assist with compiling reports and other administrative duties
- Monitor weekday and evening study halls for specific study hall teams

Compensation:

- Graduate Assistants with Academic Services for Student-Athletes are paid \$16.67/hour