



ACT Community Partnerships Graduate Assistant

Overview of Position

Appalachian & the Community Together (ACT) is Appalachian State University's clearinghouse for community service, service-learning, and community-based research opportunities within the NC High Country area, as well as across the state, nation, and world. Our mission is **Education, and ACTION** to cultivate responsible citizenship. We offer diverse opportunities to develop **Students** as leaders through experiential learning, to collaborate with **Faculty** to integrate civic engagement within curriculum, and to engage **Community Partners** as co-educators and provide connection to university resources.

ACT is supported by both Divisions of Student Development and Academic Affairs, and is a proud member of North Carolina Campus Compact, a statewide coalition of colleges/universities that is dedicated to community service, service-learning, and civic engagement initiatives. The Civic Engagement program is a unit within Appalachian's University College. University College consists of the university's integrated general education curriculum, academic support services, residential learning communities, interdisciplinary degree programs, and co-curricular programming all designed to support the work of students both inside and outside of the classroom.

The community partnerships foundation of the ACT program enlists our local non-profit partners to engage as co-educators for our students and in return offers capacity building support in the way of professional development and networking opportunities. This position will work with both students and non-profit partners to help build a bridge between campus and community.

Responsibilities

Reports to: Associate Director for ACT

- Coordinate the ACT Board Fellows program, including assisting with recruitment, selection, and coordination of the student Board Fellows cohort and community partner Mentors, as well as planning and facilitating a semester long seminar.
- Support community partners through outreach, including frequent communication, community partner visit coordination, volunteer database management, and social media planning and implementation.
- Assist in the development and coordination of workshops for community partners, faculty, and staff; including Local Issues Coffee Hour and Stone Soup offerings.
- Assist in the recruitment and placement of Federal Community Work Study students.
- Advise/co-ordinate 1 major ACT event, such as Dance Marathon, MLK Challenge, Hunger & Homelessness Week, etc.
- Assist with and attend all major ACT-sponsored events during the day(s) of the event.
- Opportunity for additional projects/learning opportunities as interest is expressed by GA.
- Additional responsibilities as assigned.

Compensation

The ACT Community Partnerships Graduate Assistant earns \$9,000 per academic year for 20 hours per week, \$400 professional development funds.

For more information, please contact Kate Johnson, ACT Associate Director, Department of Student Engagement & Leadership at johnsonka1@appstate.edu or (828) 262-2545.